Dear Friends,

Welcome to Rotary Club Genève International! We would like to invite you all to *update your profile and upload your photo* in our Club website. <u>www.rc-geneve-international.org</u>

For some of you, certain personal data (birthday, address), which are mandatory, were tentatively entered in order to create your account, so please verify your information, and correct them as soon as possible.

- 1. Please log in our Club website: <u>http://www.rc-geneve-international.org/club/</u> using your "user name" and "password".
- 2. Please place the cursor at "**FOR MEMBERS**", it shows drop-down options. Then, click "**Administration**", shown in the 2nd from the bottom.

	Rotary Club Genève International					
DOCUMENTS	FOR MEMBERS	© MY CLUB				
CLUB CH	Yearbook In memoriam	BER 20, 2015	AGENDA	NEWS		
885-14	Within the website		ROTARY D199 (District 1990			
Contraction of the second	Change password		Sat, 21-11-2015			
	Administration < Logout		Bravo ! Vous a tous la chance d'appartenir as	vez toutes et rare et enviée 1 dynamique		
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3. When you click "Administration" this, the colour of website-top becomes in rose. It means that you are seeing the webpage in administration mode.

Then, please place the cursor at "**MEMBERS**", choose the top option "**Members**" in the drop down menu.

					Rotary Administration	
THE CLUB	MEMBERS	LIFE IN THE CLUB	DOCUMENTS	UTILITY	ACCESS	
	Members <					
User: 16629	Committees					
mineko.mohr Club: 495 Ger	Exempt from presence					
Rights: 3 Board: 1	Past presidents					
Committees:	In memoriam					

4. You will be in the member list page, as shown in the below.

						Rotary		
THE CLUB MEMBERS	LIFE IN THE CL	LUB	DOCUMENTS	UTILITY	ACCESS	r		
MEMBERS RC GENÈVE INTERNATIONAL Il Memberlist • New member	LIST ACTIVE I	MEMBEI ID RI	R			BORN ON		
Active members Club Guest (Rotarian)	54044		Ait-Mohame	d Parent Malika	i.	30.09.1997	1000	
Non-Rotarians	54026		Andriamamp Hantanirina	erianina-Ramos	Annick	01.10.1997	1000	
I Members of honour Paul Harris Fellow	54027		Badarch Uran	nchimeg		01.10.1997	1000	
Transfered	54954		Baumhoff Ju	rgen		01.10.1997	1000	

Now, you can update your profile and upload your photo by using the icons.
 e.g. "Pencil" for changes of contents, and "Picture" for the image upload.
 Please save your photo as "passport size".

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		Court Reserv		

Best Rotarian regards,

Claire Zendali Secretary

Rotary Club Genève International Rotary